

Dear Valued Resident:

Please find the enclosed materials for the 2024 Community Housing Concepts (CHC) Scholarship Program: access to Scholarship informational video, application and a Frequently Asked Questions takeaway. This is the seventh year CHC has offered this scholarship program to support our residents. **We hope you will consider applying for this great opportunity.**

Ready to apply? Get started by following the steps below:

- **Please watch/ listen to the informational video provided in this packet via the QR code on the second page.**
- **Reference FAQs takeaway.**
- **Fill out the application completely. Incomplete applications cannot be considered. Application Deadline is Monday June 3rd, 2024.**

Here are CHC Scholarship details:

- Community Housing Concepts, Inc. (CHC) is a Denver-based non-profit organization dedicated to increasing affordable housing opportunities across the country and partners with Monroe Group to provide management services at their properties.
- CHC created this educational scholarship program to support our residents at Monroe Group managed properties.
- CHC Scholarship Program is open to residents of *all ages in good standing* who are living in a Monroe Group managed property who desire to attend or are attending an *accredited* educational or vocational institution.
- This scholarship is generally a one-time award up to \$2,500 per person; prior recipients are encouraged to re-apply.
- The scholarship can be used to help finance education including tuition, or it may be used to fund other expenses such as fees, housing, living expenses, or program supplies, as approved by CHC, and even sports fees.
- **The application deadline is Monday June 3rd, 2024.**

Thank you for taking the time to learn about this opportunity. Please feel free to contact us at scholarship@monroegroup.com with any additional questions.

Best wishes,

Nicole Valdez
Corporate Brand & Culture Manager
on behalf of Community Housing Concepts





SCHOLARSHIP OPPORTUNITY

YOUR FUTURE BEGINS NOW!

APPLY TODAY FOR \$2,500 SCHOLARSHIPS

Community Housing Concepts is offering scholarships of up to \$2,500 to all Monroe Group residents who want to attend or are attending an accredited educational or vocational school. Ask your Community Manager or our Program Manager for more details.

TO APPLY AND FOR MORE INFO:

In Person: Pick up an application from your Community Management office.

Online: www.monroegroup.com/residents/scholarships

Questions? scholarship@monroegroup.com



OPEN TO ALL AGES

**DEADLINE: MONDAY JUNE
3RD, 2024**

COMMUNITY HOUSING CONCEPTS SCHOLARSHIP

FREQUENTLY ASKED QUESTIONS (FAQS)

APPLICATION PROCESS

What is Community Housing Concepts?

Community Housing Concepts, Inc. (CHC) is a Denver-based non-profit organization dedicated to increasing affordable housing opportunities across the country for low-income individuals, families and seniors. CHC partners with Monroe Group to provide management services at their properties. To help fulfill its mission, CHC created an educational scholarship program to support residents at all Monroe Group managed properties.

Who is eligible to apply for the CHC scholarship?

This scholarship is open to residents of *all ages in good standing* who are living in a Monroe Group managed property who desires to attend or is attending an *accredited* educational or vocational institution.

What's an accredited educational or vocational school? Why is accreditation important?

Accreditation is very important because it means the school has met and is maintaining high level of standards set by an accrediting agency. The US Department of Education recognizes these agencies to be authorities on accreditation and are listed on the US Department of Education's website. An accredited school will allow you to easily transfer credits if you choose to change schools, and employers prefer to hire graduates from an accredited school versus a non-accredited school. Always check the reputation and accreditation of the school prior to enrolling.

How much money is awarded with a CHC Scholarship?

The scholarship is generally a one-time award of up to \$2,500 per person. CHC Board Members review each scholarship individually and scholarship awards may vary.

What can the funds be used for?

CHC Scholarship is used to help finance your education including tuition, or it may be used to fund other expenses such as fees, housing, living expenses, or program supplies, as approved by CHC. You may also use the scholarship to take a class or pay for sports fees. The scholarship is not redeemable for cash. Tuition scholarships are non-transferable.

How do I apply for a CHC scholarship?

Ask your property's Community Manager for an information packet. For additional information you can visit www.monroegroup.com/residents/chc-scholarships/ or send an email to scholarship@monroegroup.com

What are the requirements?

The recipients will be selected by the Scholarship Committee according to the following criteria:

- Applicant must have proof of residency and be a resident in good standing at a Monroe Group managed property.
- Applicant must have a cumulative GPA of at least 2.5 and provide current transcripts, if applicable, *but the scholarship committee will review the circumstances regarding a lower GPA if an explanation is given.*
- Applicant must be registered or attending an accredited educational or vocational institution.
- Individual scholarships will normally be a one-time award. CHC may consider renewing a scholarship on a case-by-case basis.
- **Applicant must fulfill application requirements and submit completed application with all supporting documentation by Monday June 3rd, 2024.** Incomplete submissions will not be considered.



Will I receive the money directly?

No, the scholarship award will be sent directly to the educational institution or funds will be deposited into a specific account for supplies, books, etc. You will not receive any cash directly.

What if I don't meet one or more of the scholarship requirements?

Applicants are reviewed individually. If you feel you are deserving of a scholarship but do not meet all of the criteria, please explain why you have not met the criteria and why you feel you are deserving of this scholarship. Some exceptions may be considered.

Where do I send my application?

You can mail your application to Community Housing Concepts; attention: Scholarship Committee; 6875 East Evans Avenue; Denver, CO 80224 or email, scholarship@monroegroup.com

How will I know if you received my application and that it's complete?

You will be notified by a member of the scholarship committee. We will also contact you if your application is incomplete.

When is the deadline?

Monday June 3rd, 2024

Do I need a transcript?

Yes, it is advisable for you to provide us with your transcripts so we know more about you, but we will accept applications without transcripts. You will have to explain why you do not have transcripts, for example, I graduated from high school over ten years ago and do not have any transcripts. Explain why it's important for you to receive the scholarship.

If I have questions, who can I talk to?

Please feel free to email us at scholarship@monroegroup.com, or contact your property's Community Manager. We will not accept phone calls.

THE AWARD ITSELF

How often are the scholarships available?

The scholarships are available annually, but it's subject to change according to the number of applications received by the CHC Scholarship Committee.

Who reviews the scholarship applications?

Scholarship recipients are selected on an objective and nondiscriminatory basis. The CHC Scholarship Committee and Board of Directors review each application.

How will I know if I've been selected to receive a scholarship?

All applicants will be notified by Monday July 15th, 2024.

If I am awarded a scholarship, when will my school receive the funds?

Your school will receive the funds at the beginning of the upcoming semester or quarter. You will be notified when the school has received the funds. You will not receive any funds directly.

COMMUNITY HOUSING CONCEPTS

SCHOLARSHIP APPLICATION

DEADLINE: MONDAY JUNE 3RD, 2024

ABOUT

Community Housing Concepts, Inc. (CHC) is a Denver-based non-profit organization dedicated to increasing affordable housing opportunities across the country for low-income individuals, families, seniors and those with disabilities. It strives to create caring communities to strengthen the lives of residents so that they can thrive.

SCHOLARSHIP PROGRAM

CHC created this educational scholarship program to support you and your family. It is open to residents of all ages. Scholarships are currently awarded once a year to residents living in a Monroe Group, Ltd. managed property who desire to attend or are attending an accredited educational or vocational institution. *The scholarship is generally a one-time award up to \$2,500 per person, but CHC may consider renewing a scholarship on a case-by-case basis.*

CRITERIA

The recipients will be selected by the Scholarship Committee according to the following criteria:

- Must have proof of residency and be a resident in good standing at a Monroe Group managed property.
- Have a cumulative GPA of at least 2.5 and provide current transcripts, if applicable, *but the scholarship committee will review the circumstances regarding a lower GPA if an explanation is given.*
- Be registered or attending an *accredited* educational or vocational institution.
- Individual scholarships will normally be a one-time award. CHC may consider renewing a scholarship on a case-by-case basis.

- Must fulfill application requirements and submit completed application with all supporting documentation by **Monday June 3rd, 2024**. Incomplete submissions will not be considered.
- If an applicant does not meet the above criteria they may submit an application with a statement explaining why they cannot meet the criteria and request CHC to waive such requirement(s).

TERMS OF AWARD

CHC requires that all students comply with the terms of the award offered at the time of their acceptance of the scholarship. The tuition scholarship may be awarded directly to the educational institution or it may be used to finance other expenses such as fees, housing, living expenses, or program supplies as approved by CHC. The scholarship is not redeemable for cash. Tuition scholarships are non-transferable. Scholarship recipient(s) must not interrupt their studies; interruption of studies will result in a loss of the scholarship. Scholarship recipient(s) must maintain satisfactory academic progress. Scholarships are valued for a period of twelve (12) months from the date of the award. Scholarship awards may be considered taxable income. Students are responsible for any taxes on scholarship awards. Additional restrictions and requirements may apply.

DEADLINE

Application forms are due by **Monday June 3rd, 2024** with all supporting materials. All applications must be submitted to: scholarship@monroegroup.com or mailed to *Community Housing Concepts, Attention: Scholarship Committee; 6875 E. Evans Avenue, Denver, CO 80224.*

NOTIFICATION

All applicants will be notified by July 15th, 2024.



**The recipients of this scholarship will be subject to student program eligibility as defined by HUD and the IRS. For more information, it is recommended that you contact your Community Manager for further information on student rules, restrictions and exceptions for HUD*

COMMUNITY HOUSING CONCEPTS

SCHOLARSHIP APPLICATION & CHECKLIST

Application forms are due by Monday June 3rd, 2024 with all supporting materials.

All applications must be submitted to: scholarship@monroegroup.com, or mailed to:

Community Housing Concepts Inc., Attention: Scholarship Committee; 6875 E. Evans Avenue, Denver, CO 80224.

Applicant's Last Name	First Name	Middle Initial or Name	Preferred Name
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Last Name	First Name	Middle Initial or Name	Preferred Name
<i>Parent/Guardian (if applicant is under the age of 18)</i>			

	Female	Male	Non-Binary	Prefer Not to Say
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Date of Birth				
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Address (Property Name)		City	State	Zip
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Cell Phone		Email		
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Name of School		Anticipated Date of Graduation		
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YOUR APPLICATION MUST INCLUDE THE FOLLOWING:

- Completed application form and agreement.
- Proof of residency and resident in good standing at a Monroe Group, Ltd. Property for one year or more.
- Proof of acceptance to an accredited school or class enrollment
- At least two letters of recommendation from your teacher, pastor, member of the community, community manager, work supervisor, etc.
- An essay or personal statement (at least 250 words) that tells us something about you and your plans for the future; explain how this scholarship will help you. If possible.

I hereby affirm that all the above stated information provided by me is true and correct to the best of my knowledge. I understand that if chosen as a scholarship winner, I must provide evidence of enrollment/ registration at the educational institution of my choice before scholarship funds can be awarded. The funds may be presented directly to institution.

Applicant's Signature	Date
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Parent/Guardian's Signature (if under the age of 18)	Date
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COMMUNITY HOUSING CONCEPTS

SCHOLARSHIP APPLICATION: PERSONAL ESSAY

Tell us something about you and your plans for the future; explain how this scholarship will help you in about 250 words or more.



Resident in Good Standing Verification Letter

Property Name

Resident Name

Resident Address

I, _____ certify that _____ is a resident
at _____ for a minimum of one year.

I, _____ certify that _____ is a resident in
good standing at _____ for a minimum of one year.

Community Management Team Member Name

Community Management Team Member Signature

Date